



Catholic Diocese of Evansville  
Catholic Schools Office  
4200 N. Kentucky Ave • P.O. Box 4169  
Evansville, Indiana 47724-0169  
Phone: (812) 424-5536 • Fax: (812) 424-0973  
Web Address: [www.evdio.org](http://www.evdio.org)

**School Name: St. Bernard**

**Contact Name: Ryan Nowak**

**Contact Phone Number: 812-649-2501**

**Contact Email: [rnowak@evdio.org](mailto:rnowak@evdio.org)**

**Date Posted: 6/11/2024**

**Date Closed: 6/30/2024**

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**Job Type: Non Certified**

**Employment Type: Part -Time**

**Title/Position: Teacher Assistant**

**Grade Level/Subject Area: PreS-PreK**

**Start Date: 8/1/2024**

**Job Description/Responsibilities:**

**Saint Bernard is seeking a passionate and energetic teaching assistant to assist our youngest learners in preschool and pre-k. Responsibility include working alongside teacher to provide supplemental materials or instruction students may need and assisting with lunch, recess, and dismissal duties. Candidate should be patient and enjoy working with young children.**

**Qualifications:**

**Associate degree/High School graduate**

**Additional Instructions:**

**Please email Principal Ryan Nowak ([rnowak@evdio.org](mailto:rnowak@evdio.org)) to learn more and to schedule an interview.**

**Application Instructions:**

Thank you for your interest in working for the Catholic Schools of the Diocese of Evansville. Please email a letter of interest and completed application packet to the Catholic Schools Office at [csso@evdio.org](mailto:csso@evdio.org).

**Application Packets** can be downloaded from the Diocese of Evansville website.

Certified Teacher Application <http://www.evdio.org/certified-employee-application-instructions.html>

Non Certified Application <http://www.evdio.org/non-certified-employee-application-instructions.html>

Bus Driver Application <http://www.evdio.org/bus-driver-employee-application-instructions.html>